



Buxted Parish Council Grants Policy **for financial period of 2024-2025**

Buxted Parish Council has a policy of making grants that contribute to the welfare of the parish community, for example by improving and supporting local facilities.

What can be funded:

- The project should be something that makes the local community a better place in which to live, work or visit
- It should benefit people who live in the parish
- Each 'group' may only make one application per financial year Applications will be considered for day-to-day running costs and individual projects

The following are not eligible:

- Support for individuals or private business projects.
- Projects that are the prime responsibility of other statutory authorities.
- Projects that improve or benefit privately owned land or property.
- Projects that have already been completed or will have been by the time the grant is made.

These grants shall be subject to the following guidelines:

1. An overall limit to the value of grants in any one year will be determined and included in the budget
2. Applications for grants should be submitted to the Parish Council by 1st September 2023.
3. Applications for grants should be made via the Parish Council Application form and should include appropriate financial information and the cost of the project and who will benefit.
4. Applications will then be reviewed by the full Council with the aim of making final decisions in line with setting of the budget and precept request.
5. As the amounts of grants given will come from the precept, and therefore need to be budgeted for, the parish council will not usually process grant applications at other times during the financial year, unless an emergency arises.
6. Grant payments for 2024-2025 will be made in April/May 2024.

Claudine Feltham
Clerk to Buxted Parish Council
4th July 2023